



## **Dorking Swimming Club**

*'Where Swimmers Come 1<sup>st</sup>'*

# **DORKING SC OPEN MEET** **(ASA Licence level 3 applied for)** **Sunday 13 November 2011**

### **Information Sheet and Rules of the Meet**

Entries accepted on "First-Come, First-Served Basis"

Closing Date: midnight 13 October 2011

#### **MEET LEVEL AFFILIATION**

Dorking Swimming Club is affiliated to ASA South East Region. The meet will be held under ASA Laws & ASA Technical Rules and these promoter's conditions. A licence for level 3 has been applied for.

#### **VENUE:**

The competition will be held at Dorking Sports Centre, Reigate Road, Dorking, RH4 1SW. The pool is 25m long with 6 lanes and anti-wave lane ropes. Electronic timing and display will be in operation. Pool depth is 1.8m at the starting end and 1.0m at the shallow end.

#### **AGE GROUPS:**

Age Groups will be 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs and 16+yrs as at midnight on 13 November 2011. A swimmer may only enter events in his/her age group.

#### **SESSIONS:**

<b>MORNING</b>	Doors Open	7.45 am
	Warm Up	8.30 am to 9.15 am
	Competition starts	9.30 am (Events 1-8)

**Swimmers must register by 8.15 am at the latest**

**AFTERNOON** Warm up, swimmer registration and session start times to be confirmed once all entries have been received.

EVENT	SESSION 1	EVENT	SESSION 2
1	Girls 9 – 10 50m butterfly	9	Girls 11 – 16+ 100m butterfly
2	Boys 9 – 11 50m butterfly	10	Boys 12 – 16+ 100m butterfly
3	Girls 9 – 10 50m backstroke	11	Girls 11 – 16+ 100m backstroke
4	Boys 9 – 11 50m backstroke	12	Boys 12 – 16+ 100m backstroke
5	Girls 9 – 10 50m breaststroke	13	Girls 11 – 16+ 100m breaststroke
6	Boys 9 – 11 50m breaststroke	14	Boys 12 – 16+ 100m breaststroke
7	Girls 9 – 10 50m freestyle	15	Girls 11 – 16+ 100m freestyle
8	Boys 9 – 11 50m freestyle	16	Boys 12 – 16+ 100m freestyle

## ENTRIES

All swimmers must be registered with the ASA. Entries submitted without the appropriate ASA registration number will be rejected.

Closing date is midnight 13 October 2011. Entries will be accepted on a “**FIRST-COME, FIRST-SERVED**” basis. The organisers reserve the right to restrict entries and to reject any entry without giving a reason. Fees will only be refunded at the discretion of the promoter.

Hy-tek will be used to manage the meet. Team entries should be sent electronically to [open@dorkingsc.com](mailto:open@dorkingsc.com) using Team Manager or Team Manager Lite.

Some individual entries will be considered and an application form is available on request from [open@dorkingsc.com](mailto:open@dorkingsc.com). Individual entries will carry a surcharge.

The Information Sheet, Rules of the Meet and instructions for electronic entries are posted on [www.dorkingsc.com](http://www.dorkingsc.com)

The submission of entries either electronically or by entry form indicates acceptance of the Meet Rules.

**Please ensure that the electronic entry file, summary entry form, cheque and coach pass requests are received by the closing date of 13 October 2011. No late entries will be accepted.**

Summary entry forms and cheques should be sent to:

DSC Open Entries  
 Little Common Lodge  
 1, Elm Road  
 Redhill  
 Surrey  
 RH1 6AJ

All competitors must report to the registration desk before the stated time for each session to register for each event. Failure to sign in by the stated time may mean they are unable to swim.

## ENTRY FEES

Swimmers: **£4.50** per event, payable to: “Dorking Swimming Club”

Individual entries **£5.50** per event.

Coach Passes: **£14.00** per day to include morning refreshments, lunch and official results.

Payments for entries and coaches passes will only be accepted on single cheques made payable to Dorking Swimming Club. Personal cheques are only accepted for single entries. No refunds will be given after entries have been submitted.

Adult Spectators: **£5.00** per session or **£8.00** for the day

## **EVENTS**

All events will be swum on the basis of heat declared winners. It is the responsibility of the swimmer to report to the stewarding area in sufficient time for each event.

## **AWARDS**

Awards will be made on a heat declared basis for the first to sixth positions in each age group within the upper limit times. Speeding tickets will be issued for swimmers exceeding the cut off time for an event. Presentations will not be made. Awards should be collected from the medals table. Swimmers not achieving the lower qualifying time are not eligible for an award and will not accrue points.

The points will be awarded to the top six placed swimmers in each event by age group as follows:

1<sup>st</sup> – 6 points, 2<sup>nd</sup> – 5 points, 3<sup>rd</sup> – 4 points, 4<sup>th</sup> – 3 points, 5<sup>th</sup> – 2 points, 6<sup>th</sup> – 1 point.

A “Top Club” shield will be awarded to the visiting club with the most aggregated points.

## **STARTS**

Coaches and clubs must be responsible for ensuring that all of their swimmers are competent to perform a shallow racing dive to the standards of the ASA competitive starts award. In the event of a competitor overbalancing they should continue with a safe shallow racing dive and not fall into the water. Competitors may start in the water but must advise the referee prior to the start of their heat. Over the top starts may be operated at the discretion of the promoter.

## **WARM UP/SWIM DOWN FACILITIES**

All swimmers must be supervised by coaches during the warm ups. No diving is allowed except from the deep end blocks after sprint lanes have been announced. Swimmers and coaches must ensure that they take no action that would endanger themselves or others. Swimmers should swim in the direction indicated by the lane direction cards. Any instructions given by Pool lifeguards or others in authority must be obeyed immediately. There are no swim down facilities. The junior pool is closed throughout the day and must not be used at all.

## **TIME TRIALS**

Time trials will be available for Dorking SC swimmers not achieving the lower entry time, cost £4.50 per swim. These entries should be submitted via the entry form in the normal way. On the day any empty lanes after registration may be used for time trialists from all clubs at the discretion of the promoter, cost per swim £5. No awards (including speeding tickets) will be made to time trialists.

## **RESULTS**

Results will be posted on the Dorking SC web site in due course.

## **SAFETY**

Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around the Sports Centre, to ensure their own safety and that of others. Anyone observing anything they consider to be a safety hazard must report it to one of the Sports Centre management or the Meet Organiser. Team managers/coaches are responsible for the safety of their swimmers at all times. Swimmers must not leave poolside unless they are wearing clothes and shoes, having dried themselves. Swimmers must not climb out over the end boards but must exit the pool at the sides.

## **DATA PROTECTION**

Swim meet entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required under the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the Meet.

## **BEHAVIOUR**

Dorking Swimming Club and Dorking Sports Centre Management reserve the right to remove any person from the pool area whose behaviour is either against the pool rules or the efficient and safe running of the Meet.

## **SECURITY**

Competitors and spectators are advised not to leave their belongings unattended and to ensure that valuables are placed in a locked locker or kept with someone for safekeeping. Lockers are available and take a £1 coin which is returnable. Neither Dorking Swimming Club nor Dorking Sports Centre Management can accept any responsibility for property lost or stolen.

## **PHOTOGRAPHY**

In line with the recommendations in the ASA Child Protection Policy, the Promoter of this event insists that any person wishing to engage in any video, zoom, or close range photography, including the use of mobile phones with image capturing capabilities, must register their details in the photographic log book at the programme sales desk, prior to carrying out any such photography. An official photographer will be present taking photographs of all swimmers. Consent for swimmers to be photographed is deemed to have been given by the submission of entry forms.

It is requested that all mobile phones are switched off or to silent mode during the competition and that there is no flash photography at the start of each race.

## **GENERAL INFORMATION**

The Promoter reserves the right to refuse admission to any competitor/spectator.

No person will be allowed on to the poolside without a pass, except officials.

No outdoor shoes may be worn on poolside.

Snacks, drinks etc will be available in the Sport Centre's cafe throughout the Meet.

A Swim Shop and Photographer may be present throughout the Meet.

Ample free parking for cars and coaches is provided adjacent to the Sports Centre and opposite in the Mole Valley District Council's car park.

Sunday 13 November is Remembrance Sunday and a 2 minute silence will be observed as close to 11 o'clock as possible.

### QUALIFYING TIMES:

The meet operates with both upper and lower qualifying times. Swimmers with submitted times faster than the upper limits will be excluded from the competition (fees will not be refunded). Swimmers who swim faster times during the competition will be awarded speeding tickets.

Upper limits

#### BOYS

Age	50m free	100m free	50m breast	100m breast	50m fly	100m fly	50m back	100m back
9	38.00		51.00		45.00		44.00	
10	35.00		48.00		39.00		40.00	
11	33.00		44.00		37.00		38.00	
12		1.09.00		1.32.00		1.21.00		1.20.00
13		1.06.00		1.25.00		1.15.00		1.15.00
14		1.02.00		1.19.00		1.10.00		1.10.00
15		59.00		1.14.00		1.05.00		1.05.00
16+		57.00		1.10.00		1.03.00		1.03.00

#### GIRLS

Age	50m free	100m free	50m breast	100m breast	50m fly	100m fly	50m back	100m back
9	38.00		50.00		45.00		44.00	
10	35.00		48.00		38.00		40.00	
11		1.11.00		1.32.00		1.24.00		1.23.00
12		1.07.00		1.30.00		1.19.00		1.19.00
13		1.05.00		1.26.00		1.15.00		1.14.00
14		1.03.00		1.22.00		1.12.00		1.11.00
15		1.02.00		1.20.00		1.11.00		1.10.00
16+		1.01.00		1.19.00		1.09.00		1.09.00

Swimmers with submitted times slower than the lower limit times or submitting no time will be excluded from the competition (fees will not be refunded).

Lower limits

### BOYS

Age	50m free	100m free	50m breast	100m breast	50m fly	100m fly	50m back	100m back
9	54.00		1.10.00		1.00.00		1.01.00	
10	50.00		1.05.00		55.00		57.00	
11	47.00		1.00.00		52.00		53.00	
12		1.35.00		1.50.00		1.43.00		1.45.00
13		1.28.00		1.42.00		1.37.00		1.38.00
14		1.22.00		1.37.50		1.30.00		1.31.00
15		1.18.00		1.34.00		1.25.00		1.26.00
16+		1.15.00		1.33.00		1.22.00		1.23.00

### GIRLS

Age	50m free	100m free	50m breast	100m breast	50m fly	100m fly	50m back	100m back
9	54.00		1.10.00		1.00.00		1.01.00	
10	50.00		1.05.00		55.00		57.00	
11		1.38.00		2.11.00		1.50.00		1.54.00
12		1.35.00		2.01.00		1.46.00		1.46.00
13		1.30.00		1.52.00		1.39.00		1.39.00
14		1.26.00		1.44.00		1.34.00		1.35.00
15		1.24.00		1.40.00		1.34.00		1.33.00
16+		1.22.00		1.36.00		1.30.00		1.31.00

Any eventuality, situation or dispute not covered in the above conditions shall be determined by the discretion of the Promoter and/or Dorking Swimming Club Committee.

**Promoter: Amanda Doyle**

07771 848339

# Dorking Swimming Club

## **DORKING OPEN MEET** **(ASA Licence level 3 applied for)** **Sunday 13 November 2011**

### SUMMARY ENTRY FORM

NAME OF CLUB:.....		
CONTACT NAME: .....		
TEL NO: .....	EMAIL .....	
TOTAL NUMBER OF BOYS ENTRIES ..... @ £4.50 EACH ..... £ .....		
TOTAL NUMBER OF GIRLS ENTRIES ..... @ £4.50 EACH ..... £ .....		
TOTAL NUMBER OF COACHES PASSES.....@ £14.00 EACH ..... £ .....		
<b>CHEQUE MADE PAYABLE TO: Dorking Swimming Club</b>		

Please return this form along with a summary printout of entries by 13 October 2011 to:-

**DSC Open**  
**Little Common Lodge**  
**1, Elm Road**  
**Redhill**  
**Surrey**  
**RH1 6AJ**